How do I make a payment?

How to Make a Tuition Payment

You have a two options for making tuition payments towards your account balance, see below:

<u>Option 1: Through Your Student Portal</u>:

1. Select the **My Account and Financial Aid** tab

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2. Click the **Pay My Tuition** button on the next page & select the option applicable to you:

   ▫

   U.S. Students:

3. Click the **Make a Payment** button at the top of the screen, this will open CashNet.
4. Next, click **Make a Payment** button at the bottom of the screen.
5. To make a payment less than the full amount, update the number in the**Amount** box. Then click **Continue** at the bottom of the screen and follow the steps to submit your payment.
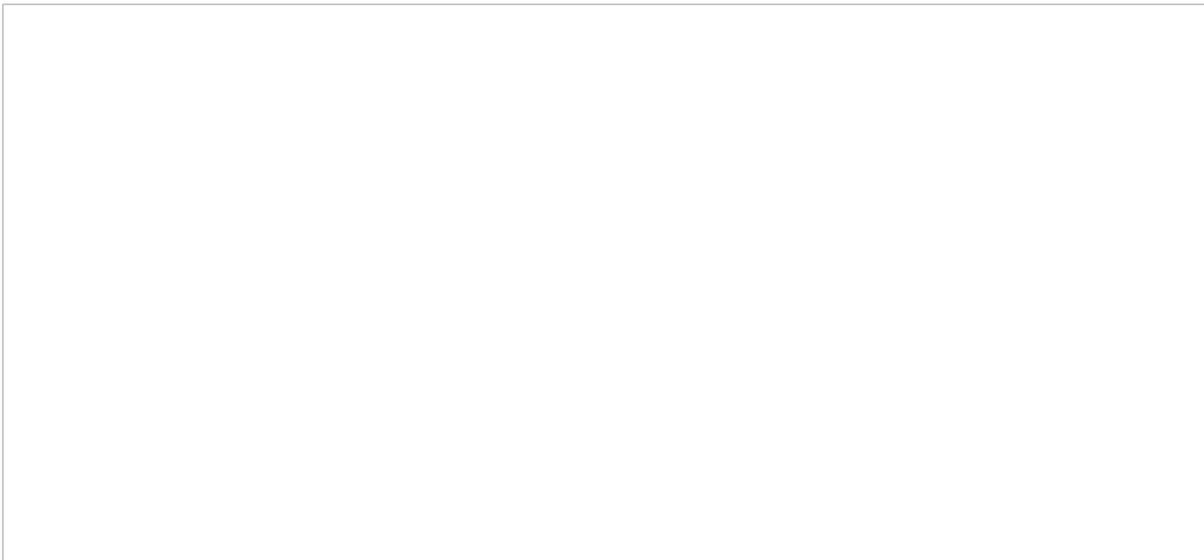
- Outstanding balances are separated by term. Scroll through the balances and type in the amount you wish to pay.

 - Full or partial payments can be made using a credit card or EFT/ACH.

- Once the payment amount is correct, click on the **Checkout** button in the bottom right corner.

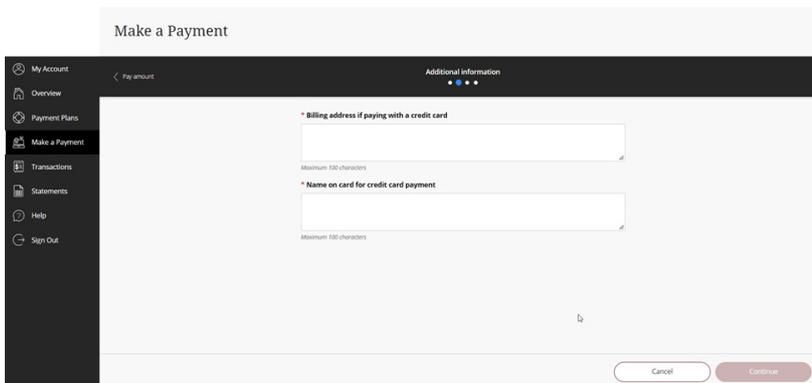   ▫

If using a credit card, please enter the fields below.
Please note: There is a **2.85% processing fee** when paying with a credit or debit card. If using another form of payment, enter "N/A" in these fields to move forward.

If using direct electronic payments from a checking or savings account (ACH Payment), select the "New Bank

Account" option when making your payment. Information can be saved in your account for future payments, if desired. **There is no fee processing fee when making an ACH payment.**

Note: When prompted to verify the name & address for your card, please enter "N/A" to move through to the next screen.

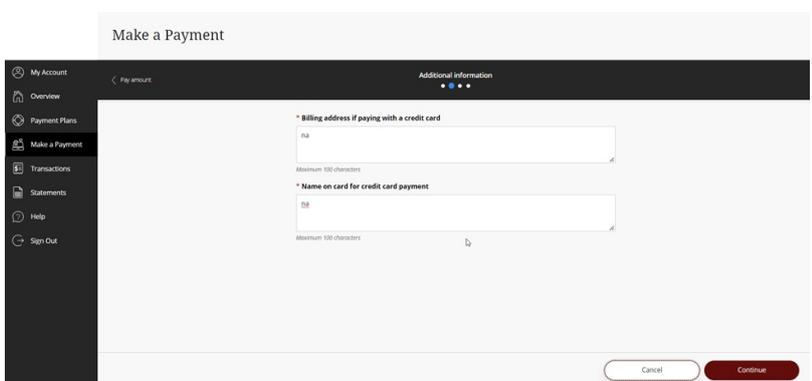- Click on the red "Continue" button to continue entering the payment information.

- In order to make a Pre-Payment on the account, scroll to the bottom of the selections.
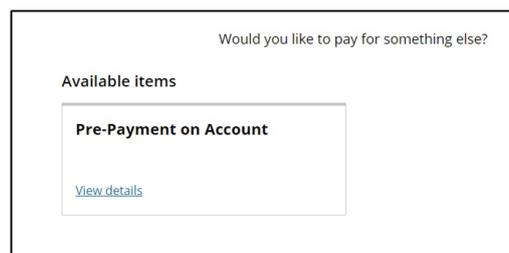
- If you have gone past due on your account and would like to set up a payment plan, you can do this from this screen as well. Look for the specific term's payment plan option under 'Past Due Payment Plans'.

International Students:

1. Click Pay My Tuition > International Students. This opens up the FlyWire payment platform.

2. Follow the prompts to make payment:
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Option 2: Mail a Check To:

Colorado State University Global

P.O. Box 735246

Dallas, TX 75373-5246