

# Reference Letter

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Students will need a reference letter or letter of recommendation for graduate school or a job application. All reference letters come from an instructor(s) of your choice at CSU Global. To request one please follow these steps:

- Log into your student portal
- Click on the Career Center link on the left hand side menu
- Click on the top layer tab labeled "Resources"
- Click on the second layer tab labeled "Resume, Cover Letters, & References"
- Scroll down and click on "References"
- Scroll down and follow the instructions under the heading "REQUESTING A FACULTY LETTER OF REFERENCE"

If you have any questions, please reach to your student success counselor or the Career Center directly at [career.center@csuglobal.edu](mailto:career.center@csuglobal.edu).

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